



## DISTRICT COUNCIL

Despatched: 01.07.14

### **HEALTH LIAISON BOARD**

**09 July 2014 at 2.00 pm**

**Conference Room, Argyle Road, Sevenoaks**

### **AGENDA**

#### **Membership:**

Chairman: Cllr. Mrs. Cook Vice-Chairman: Cllr. Davison  
Cllrs. Mrs. Bosley, Brookbank, Clark, Fittock, Mrs. George and Searles

	<b><u>Pages</u></b>	<b><u>Contact</u></b>
<b>Apologies for Absence</b>		
1. <b>Minutes</b> To agree the Minutes of the meeting of the Board held on 2 April 2014, as a correct record.	(Pages 1 - 6)	
2. <b>Declarations of Interest</b> Any interests not already registered.		
3. <b>Actions from the last meeting of the Board</b>	(Pages 7 - 8)	
4. <b>Referral from Economic and Community Development Advisory Committee</b> None		
5. <b>Presentation on Autism Spectrum</b>		Katie Skinner
6. <b>Updates from Members</b>		
7. <b>Mind the Gap monitoring</b>	(Pages 9 - 20)	Hayley Brooks Tel: 01732 227272
8. <b>Troubled Families - Progress report</b> Verbal update		Lesley Bowles Tel: 01732 227335
9. <b>Work plan</b>	(Pages 21 - 22)	

#### **EXEMPT ITEMS**

(At the time of preparing this agenda there were no exempt items. During any such items which may arise the meeting is likely NOT to be open to the public.)

To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to enquire of the appropriate Contact Officer named on a report prior to the day of the meeting.

Should you require a copy of this agenda or any of the reports listed on it in another format please do not hesitate to contact the Democratic Services Team as set out below.

For any other queries concerning this agenda or the meeting please contact:

**The Democratic Services Team (01732 227241)**

**HEALTH LIAISON BOARD**

Minutes of the meeting held on 2 April 2014 commencing at 2.00 pm

Present: Cllr. Mrs. Cook (Chairman)

Cllr. Davison (Vice Chairman)

Cllr. Brookbank

Apologies for absence were received from Cllrs. Mrs. Bosley, Mrs. George and Searles

30. Minutes

Resolved: That the meeting of the Health Liaison Board held on 9 January 2014, be approved and signed by the Chairman as a correct record.

31. Declarations of Interest

No declarations of interest were made.

32. Actions from the last meeting of the Board

Actions from the previous meeting and matters arising.

Action 2

The Health and Communities Manager confirmed that the information packs would arrive at the Council shortly and placed in Members pigeon holes.

Action 3

The Accommodation Strategy was still being worked on by Officers. Once it was completed it would be circulated for Member comment. The Accommodation Strategy would be added to the work plan.

Action 4

Members thought that there were some sites not listed, and were unclear on the housing provisions available. It was thought that it may be helpful to have an Officer come back to the Board to update Members or investigate whether Moat, or West Kent Housing Association could be invited to a future meeting.

*Action 1: For the Health and Communities Manager investigate whether the Housing Officer could back to a meeting of the Board or whether Moat, or West Kent Housing Association be invited to a future meeting*

## Agenda Item 1

### Health Liaison Board - 2 April 2014

#### Action 5

Under new guidance for the Allocation Policy, the housing lists were being reviewed and many were being updated. Members noted that some of these issues may be something that the Housing and Community Safety Advisory could be looking at.

*Action 2: For the Health and Communities Manager to see whether the Housing and Community Safety Advisory Committee would be looking at the Housing Allocations Policy.*

#### Action 6

The Health and Communities Services Manager advised Members that there would be new services provided by the West Kent Clinical Commissioning Group (CCG) for Autism and Asperger Syndrome. It was suggested that once this was implemented it should be brought back to the Board.

*Action 3: For the Health and Communities Services Manager to find out when details on the Autism and Asperger Syndrome service would be available.*

#### 33. Referral from Economic and Community Development Advisory Committee

The Chairman advised that the Board had received a referral from the Economic and Community Development Advisory Committee, which asked the Health Liaison Board to look at the survey and draft responses to be brought back to the Portfolio Holder. The Survey was regarding what the Council wanted to see in the NHS. She asked Members to look at the survey. The Health and Communities Services Manager advised Members that there was a new survey, 'Who's health is it anyway' also available for comments.

*Action 4: NHS – A call to action survey and Who's health is it anyway to be circulated by the Health and Communities Manager.*

#### 34. Review of Children's Centres

The Board welcomed Heather Robinson the Sevenoaks District Children's Centre Manager to the meeting, who gave a short [presentation](#) on the changes since the recent review. In response to questions, she advised that the obesity figures were missing the overall District rate, the figures provided were based on children's ages from 0 – 6 years. Members were also advised that there has been a shift in the services provided by Spring House from when it was founded to identify those in need.

Members were advised that an evaluation on the success of Rhythm Babies was taking place and training with Health Visitors for 'Babies on tummies' was taking place, which encouraged babies to crawl and use their arms and legs.

Healthy schools were yet to be commissioned to work with the early years. Work was being undertaken to make links with other schools to help prepare 4 and 5 year olds for when they start school such as how to eat with a knife and fork.

Members were advised that more work to encourage teenagers not to smoke whilst pregnant was taking place. This was due to 70% of pregnant teenagers at Darent Valley

**Health Liaison Board - 2 April 2014**

hospital smoking whilst pregnant. It was brought to Members attention the baby resuscitation programme was very popular with parents. Due to its success the group for Polish Mums had merged with the English mum's group.

Members were informed of the data challenges and the diminishing resources. Work was being carried out with Sevenoaks District Council and other partners such as South East Dance, teenage pregnancy and Father's groups.

The Health and Communities Service Manager advised Members that targets and outcomes were monitored within Mind the Gap, the health inequalities plan. Members were also informed that many of the services were reliant on referrals from social services, but not solely from them. This meant that there was learning from others.

The Board thanked Heather for the presentation and the information provided.

**CHANGE OF ORDER OF THE AGENDA**

With the Board's agreement the Chairman brought forward consideration of agenda item 9.

**35. Updates from Members**

The Health and Communities Service Manager [tabled](#) a report from Cllr Searles regarding the 15 health related meetings he had attended since the last meeting on the Board.

*Action 5: For the Health and Communities Services Officer to send an email to find out which Councillors sit on Patient Participation Group (PPG) and a list to be compiled and request for notes of their meetings to be circulated to the Health Liaison Board.*

Cllr. Davison informed Members that he had attended a PPG meeting and would circulate the minutes when they were received. He advised Members that he had attended 9 health related meetings, and [tabled](#) extracts of the West Kent Clinical Commissioning Group (CCG) agenda and minutes. He had also attended a meeting regarding patient transport where it was hoped that it would go to the CCG in the future. It would be up for tender which was worth £2 million a year. He expressed concerns raised that voluntary groups within health were not mentioned.

The West Kent CCG had also discussed Child and Adolescent Mental Health Services (CAMH Services) which was also within the Sussex Partnership. It was up to six months that children and adolescents were waiting to be seen. The delays did not meet the contract. Two updates from the Primary Care Support Services Transformation Programme were [tabled](#).

Cllr. Davison advised Members that the Better Kent Care fund was discussed at the West Kent Health and Wellbeing Board, and there was a draft document for opinions. Monies were being moved from existing funds into one fund to ensure better spending. The money would be spent locally and the CCGs and Health and Wellbeing Boards would manage the money. Services were being streamlined to work together and not separately to that there was a holistic approach.

## Agenda Item 1

### Health Liaison Board - 2 April 2014

*Action 6: For the extracts of the CCG agenda, minutes and the Primary Care Support Services Transformation Programme updates be circulated.*

Cllr Brookbank advised Members that the Kent County Council Health Overview and Scrutiny Committee (HOSC) had limited powers. Quality checking programmes were running throughout Kent with regard to hospital and acute services. Maternity services came out well and HOSC had not had any reports of West Kent having any problems with maternity services. Crowborough maternity ward had moved to Hastings. Only 6 births from Sevenoaks took place at the Crowborough hospital last year. The maternity unit at Pembury seemed to provide a very good service.

The Chairman advised Members that she was aware that there were general midwife and health care specialist shortages but there were not any problems in the West Kent area. It was noted that cases of mothers who were suffering with obesity was increasing, and some specialist midwives were working with these women.

The Health and Communities Services Manager advised Members that obesity was an increasing problem and Sevenoaks District Council ran groups to help people to lose weight.

*Action 7: For the Health and Communities Service Manager to speak on the increase of obesity.*

There were concerns that there was not sufficient funding for volunteer transport services as health and CCG's do not currently fund these services. Lack of transport services for isolated or older people could have an adverse affect on health. It was brought to Members attention that many volunteer transport services took people to hospital.

#### 36. Maternity Care

The Chairman advised Members that this item had been covered under Member's updates.

#### 37. Autism and Asperger Syndrome - Members Discussion

It was agreed by the Board to put back this discussion item until information had been received from the Clinical Commissioning Groups.

#### 38. Feedback from Children's partnership

The Health and Communities Services Manager informed Members that the Children's Partnership was now called the Children's Local Operational Group. A letter to the group from KCC had stated that group would in future feed into the local CCG Health and Wellbeing Boards but would continue to be based on the District boundaries. A report would be provided to the Health and Wellbeing Boards biannually. It was an Officer operational group which the Health and Communities Services Manager and the Community Planning and Projects Officer sat on and administered the meetings.

**Health Liaison Board - 2 April 2014**

*Action 8: For the Health and Communities Manager to circulate the minutes of the Children Local Operational Group to be circulated to the Health Liaison Board when they are available.*

39. Work plan

Members agreed that obesity should be included on the work plan, and that the theme for October would be discussed in July 2014.

THE MEETING WAS CONCLUDED AT 3.37 PM

CHAIRMAN

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ACTIONS FROM THE MEETING HELD ON 2.04.14			
Action	Description	Status and last updated	Contact Officer
ACTION 1	For the Health and Communities Manager investigate whether the Housing Officer could back to a meeting of the Board or whether Moat, or West Kent Housing Association be invited to a future meeting.	Our Housing Team works closely with Moat and West Kent Housing Association and would be happy to attend a future meeting on relation to Housing relating to health.	Hayley Brooks
ACTION 2	To see whether the Housing and Community Safety Advisory Committee will be looking at the Housing Allocations Policy.	Housing and Community Safety Advisory Committee will be looking at the Housing Allocations Policy to ensure it priorities those most in need (including homelessness) The Chairman of the Committee is now a Member of the Housing and Community Safety Advisory Committee.	Hayley Brooks
ACTION 3	For the Health & Communities Manager to find out when details on the Autism and Asperger Syndrome service will be available.	A presentation will be made at the meeting of the board on 9 July 2014.	Hayley Brooks
ACTION 4	NHS – A call to action survey and Who’s health is it anyway to be circulated.	This has been circulated to all Councillors.	Hayley Brooks
ACTION 5	For a list of Members who sit on Patient Participation Group (PPG) to be compiled and request for notes of their meetings to be circulated to the Health Liaison Board	An email was circulated on the 16 June 2014.	Hayley Brooks

ACTION 6	For the extracts of the CCG agenda, minutes and the Primary Care Support Services Transformation Programme updates be circulated.	Extracts of the minutes and updates have been circulated to Members as they have been received.	Hayley Brooks
ACTION 7	For the Health and Communities Service Manager to speak on increasing Obesity	This has been added to the Health Liaison Board work plan for the September 2013 meeting.	Hayley Brooks
ACTION 8	For the minutes of the Children's Local Operational Group to be circulated to the Health Liaison Board when they are available	The last meeting was postponed, but meeting of any subsequent meetings will be circulated.	Hayley Brooks

**SEVENOAKS DISTRICT HEALTH INEQUALITIES PLAN - END OF YEAR MONITORING**

**Committee – Health Liaison Board 9 July 2014**

Report of Chief Officer Communities & Business

Status: For Consideration

Key Decision: No

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**Executive Summary:** This report is the end of year monitoring summary of the Sevenoaks District ‘Mind the Gap’ Health Inequalities Action Plan, monitored as part of the Health Action Team partnership

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**This report supports the Key Aim of** reducing health inequalities and improve health and wellbeing for all

**Portfolio Holder** Cllr. Hogarth

**Contact Officer(s)** Hayley Brooks Ext. 7272

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**Recommendation to Health Liaison Board:**

Members are asked to note the report

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**Reason for recommendation:** The 2013-14 monitoring summary demonstrates actions being taken by Health Action Team partners to reduce health inequalities within the District, the first year of the new ‘Mind the Gap’ Health Inequalities Action Plan.

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**Introduction and Background**

- 1 In 2013, all District Councils in Kent were asked to produce an action plan based on a County-wide template to deliver local objectives with partners to reduce health inequalities in each district.
- 2 Members will recall that the Sevenoaks District ‘Mind the Gap’ Health Inequalities Action Plan was considered by Members at the Health Liaison Board on 11 September 2013, Economic & Community Development Advisory Committee on 24 October 2013. The Plan was then adopted by Members at Cabinet on 5 December 2013.
- 3 At facilitated ‘Mind the Gap’ workshops in 2013, partners identified which actions under each objective, detailed in paragraph 7, which were high priorities for this District based on statistical data, health profiles and local knowledge.
- 4 The Sevenoaks District Health Inequalities Action Plan is a two year plan running from 2013-2015 and is delivered through the Health Action Team partnership, co-

## Agenda Item 7

ordinated by this Council. The partnership meets quarterly and includes key partners from across the District who are delivering actions set out in the plan to improve the health and wellbeing of residents.

- 5 Partners on the Health Action Team include Kent County Council, West Kent Housing Association, SDC Housing, town and parish Councils, Kent Community Health Trust, Children Centres, Learning Disability Partnership, Age UK, Sevenoaks MIND, Seniors Action Forum, Sencio Community Leisure, Voluntary Action Within Kent, North West Kent Countryside Partnership, West Kent Extra, West Kent and DGS CCG's, Alzheimer's and Dementia Support Services, South East Dance and Moat.

### **Sevenoaks District Health Inequalities Action Plan Overview**

- 6 The two year Action Plan provides a framework and tools to identify, analyse and evaluate actions that can contribute to reducing health inequalities in the Sevenoaks District.
- 7 The Action Plan sets out six objectives and actions to reduce health inequalities across the District:
- Give every child the best start in life
  - Enable all children, young people and adults to maximise their capabilities and have control over their lives
  - Create fair employment and good work for all
  - Ensure a healthy standard of living for all
  - Create and develop healthy and sustainable places and communities
  - Strengthen the role and impact of ill health prevention
- 8 A copy of the Action Plan is available on the Members' portal.
- 9 The data collected as part of this Action Plan is collated quarterly into the overarching Sevenoaks District Community Plan to monitor the delivery of health and wellbeing priorities in the Community Plan.

### **2013/14 – End of Year One Monitoring Summary**

- 10 Sevenoaks District Council is responsible for monitoring the Action Plan in partnership with the Health Action Team. Monitoring data is collected from partners and reported at the quarterly Health Action Team meetings. The Action Plan uses a traffic light system to measure progress as follows:
- Green – on target or exceeded target
  - Amber – target not achieved, requires some remedial action
  - Red – Unlikely to be achieved

- Purple – Data missing

- 11 This two year action plan contains 54 actions. A target within the Communities and Business Service Plan was set for over 75% of actions on target. The annual monitoring summary at Appendix A shows that 78% of the actions were on target, 11% were amber and there were no red actions at the end of year one (2013-14).
- 12 During this first year of the Plan, the measureable actions have continued to be developed with partners. This summary shows that 11% of the actions still have some data missing (marked in purple) and we continue to work with partners to collect measureable data for these actions.

**Key Implications**

Financial

- 13 Sevenoaks District Council received £130,741 from Kent County Council in 2013/14 for the delivery of health prevention programmes delivered by this Council within the Action Plan. The same level of funding has been secured for 2014/15.

Legal Implications and Risk Assessment Statement.

- 14 There are no legal implications relating to this report

Risk	Mitigation
Health interventions would be scaled back for 2015/16 if funding was reduced or removed	The funding for health interventions would be targeted at those in the greatest need

Equality Impacts

Consideration of impacts under the Public Sector Equality Duty:		
Question	Answer	Explanation / Evidence
a. Does the decision being made or recommended through this paper have potential to disadvantage or discriminate against different groups in the community?	No	The Action Plan will have a positive impact in reducing health inequalities across the District.
b. Does the decision being made or recommended through this paper have the potential to promote equality of opportunity?	Yes	
c. What steps can be taken to mitigate, reduce, avoid or minimise the impacts identified above?		N/A

## Agenda Item 7

### **Conclusions**

- 15 Members are asked to note the contents of the year one end monitoring summary for the 2013-15 Sevenoaks District Health Inequalities Action at Appendix A.

### **Appendices**

Sevenoaks District 'Mind the Gap' Health Inequalities Action Plan – Members Portal

Appendix A – End of Year Monitoring Summary

### **Background Papers:**

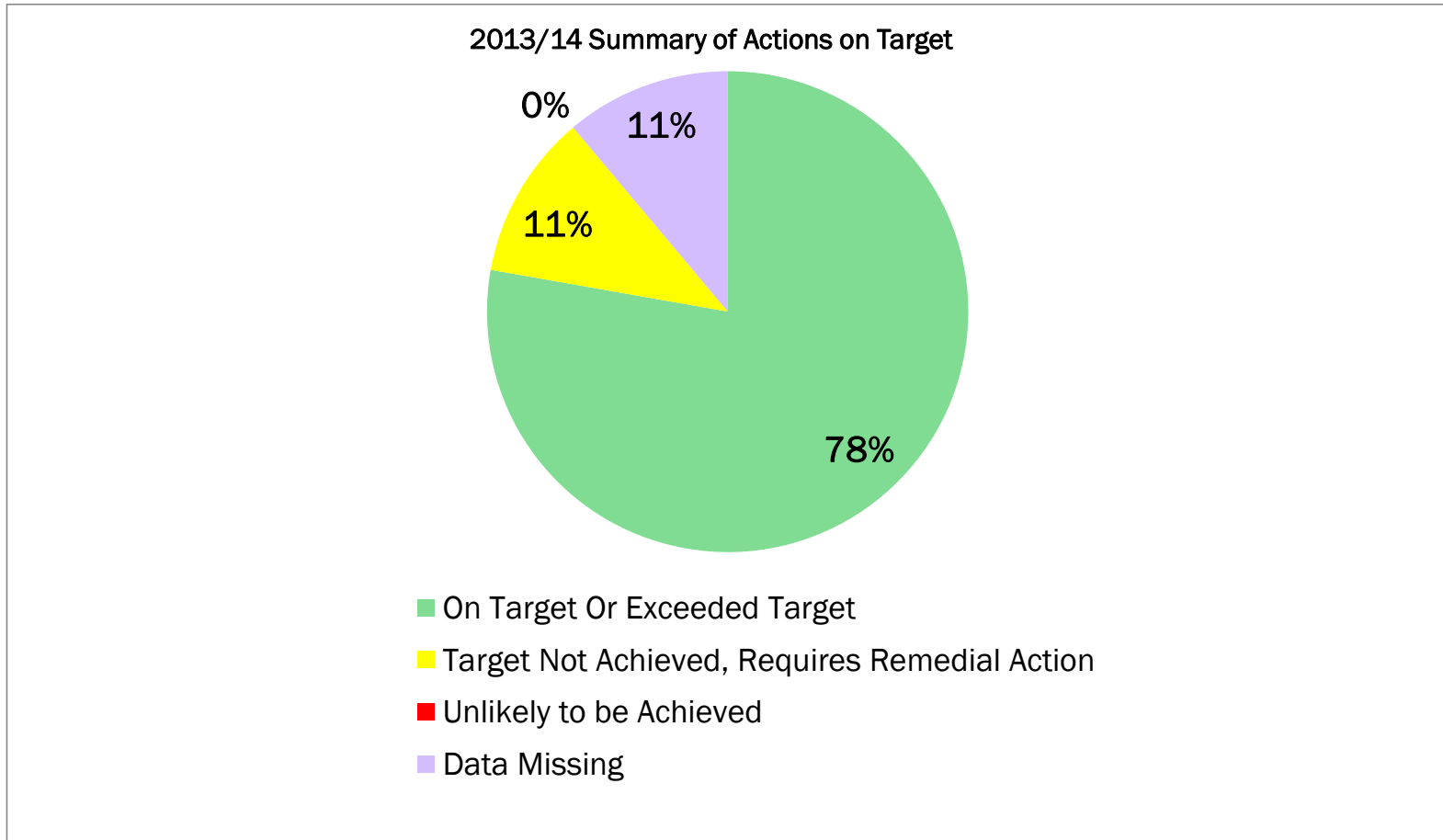
Sevenoaks District Community Plan

**Lesley Bowles**

**Chief Officer – Communities & Business**

# 2013-2015 Sevenoaks District 'Mind the Gap' Action Plan

## 2013/14 End of Year Monitoring Summary



Ref. No.	Target	How is that measured?	Lead	12/13 Base	13/14 Target	13/14 Year Total	13/14 Year End Status	13/14 Year End Narrative
<b>1.1.0 Increase Number of Healthy Births</b>								
1.1.1	Run campaigns and deliver initiatives to promote good health in pregnancy and promotion Start 4 Life	No. of Children Registered with the Children's Centres in the District	KCC Childrens Centre	4900	5200	5341	Green	This target will be reviewed in 14/15 as it is already covered by the Community Plan
1.1.2	Ensure teenage parents receive holistic support	Number of Outreach Contraceptive and sexual health services	Teenage Pregnancy Local Implementation Group	10	10	10	Green	These services are continuing, although the West Kent delivery of Sexual Health services is currently being reviewed
1.1.3	Early identification of vulnerable parents smoking in pregnancy and work to reduce	No. of Expecting Parents using the Stop Smoking Scheme	KCHT	New for 13/14	2%	2%	Green	This is a new target for 13/14. Partnership work continues between SDC and the KCHT Stop Smoking Service
<b>1.2.0 Encourage access to health services for all</b>								
1.2.1	Improve access to GP services, pharmacies and to hospitals, particularly in rural areas	No. of Surgeries offering Out of Hours surgeries	CCGs	New for 13/14			Data Missing	These actions were identified as a priority within the Mind The Gap workshops. Work continues to be developed with Clinical Commissioning Groups (CCGs) and GPs in the District to monitor and develop these priorities
1.2.2	Making more localised - bring services out of traditional settings	No. of GP Surgeries offering clinics in alternative locations	CCGs	New for 13/14			Data Missing	
1.2.3	Provide support for disadvantaged and vulnerable groups to access health services	No. of people accessing new inclusive health initiatives	Community Futures, SDC Health Team	New for 13/14	20	22	Green	SDC Officers worked with 22 people from gypsy and traveller communities, encouraging them to access dental and other health care services.



Ref. No.	Target	How is that measured?	Lead	12/13 Base	13/14 Target	13/14 Year Total	13/14 Year End Status	13/14 Year End Narrative
<b>1.3.0 Promote Healthy Weight for Children</b>								
1.3.1	Support parents and children to maintain a healthy weight	No. attending Fun, Fit and Active	SDC Health Team	26	23	23	Green	23 families attended the Fun, Fit and Active Programme, learning about exercise and nutrition
1.3.1		Attendances at family exercise/healthy living courses/workshops	Kent Adult Education	150	160	175	Green	These programmes are for families and focus on healthy eating and exercise. The programmes have improved on their target by 16.7%
1.3.1		No. attending Junior Passport to Leisure Scheme	Swanley Town Council	650	460	635	Green	There were 635 attendances at the Junior Passport to Leisure Scheme, which is 165 more than the initial target
1.3.2	Increase interaction between parents and children including healthy lifestyles and active play	Attendances at Health Promotion Projects run with Childrens Centres by SDC	SDC Health Team	New for 13/14	12	14	Green	Sevenoaks District Council has worked closely with Children's Centres in the District to run the new children's healthy living programme in Edenbridge and Swanley, using their kitchens to tean families about healthy cooking and eating.
<b>2.1.0 Improve educational attainment particularly at GCSE level</b>								
2.1.1	Enable more young people to have their achievements recognised	No. of Young people attending HOUSE Projects	Sevenoaks Town Council, West Kent Extra	New for 13/14	5000	5944	Green	The HOUSE Projects continue to go from strength to strength, offering young people everything from sexual health services to creative outlets including a recording studio and drama.
2.1.2	Build in support and services within schools for vulnerable young people to engage	%age of Schools with Enhanced Health Schools Plans in Place	Children and Young People Wellbeing Team	0%	9%	9%	Green	All schools within the Sevenoaks District are officially Healthy Schools. Work is now being done with schools to achieve the Enhanced Status
2.1.3	Manage and support schools non-attendance and increase service activities	No. of Families in the second year cohort that show improvement in education	KCC	29	40	48	Green	The project has greatly exceeded its recruitment target, but has been delayed due to lower than expected levels of staffing.

Ref. No.	Target	How is that measured?	Lead	12/13 Base	13/14 Target	13/14 Year Total	13/14 Year End Status	13/14 Year End Narrative
<b>2.2.0 Support older people to keep them safe, independent and leading fulfilling lives</b>								
2.2.1	Provide access to healthy lifestyle interventions to enable older people to remain healthier and independent	No. of members registered with the Sevenoaks SDSAF	Sevenoaks District Seniors Action Forum	250	500	372	Yellow	The Sevenoaks District Seniors Action Forum set an aspirational target of having 500 members by April 2014. Whilst they have not achieved this, they have made excellent progress and this will continue in the new year.
2.2.1		No. of Chair Based Yoga Projects run by SDC	SDC Health Team	3	3	3	Green	SDC continues to offer 3 chair based yoga classes. These classes have exceeded their target for the third year running. The target for 13/14 was 2477 and there were 2560 attendances. Additionally SDC have secured funding to continue to develop their postural stability classes
2.2.1		No. of Health Walks delivered by SDC	SDC Health Team	8	8	8	Green	SDC currently run 8 health walks with over 110 walkers taking part each week. Work is being done with the Surrey Community Rail Partnership to start a new walk in Chiddingstone
2.2.1		No. Attending Prime Time Sessions	Sencio	New for 13/14	46024	44990	Yellow	This information is gathered as part of the contract with Sencio
2.2.1		No. Attending KAES 50+ Exercise Classes	Kent Adult Education	160	163	491	Green	
2.2.1		No. attending Senior Passport to Leisure Scheme	Swanley Town Council	1460	2,127	1915	Yellow	The Senior Passport to Leisure continues to grow, although it has been affected by staff turnover at the Swanley Town Council.
2.2.2		Partnership working to deliver and promote self help services	No. of People Accessing Home Library Services	KCC Libraries	195	195	195	Green
2.2.3	Increase referrals for home adaptations and falls prevention pathways to reduce the risk of falls	No. of people attending Yoga, Chair Based exercises and postural stability classes	SDC Health Team	1500	2477	2560	Green	See 2.2.1

Ref. No.	Target	How is that measured?	Lead	12/13 Base	13/14 Target	13/14 Year Total	13/14 Year End Status	13/14 Year End Narrative
2.2.4	Support older people and vulnerable people to remain in their own homes and live independently	No. of people accessing Care Navigator Service	West Kent Housing	New for 13/14			Data Missing	This information is expected to be ready for the Quarter 1 monitoring in 14/15
<b>3.1.0 Improve chances of employment for people facing disadvantage</b>								
3.1.1	Improve training, skills and education opportunities for employment for disadvantaged, vulnerable groups and people on benefits	No. of People Attending Career and Jobs Fair events	SDC	New to 13/14	250	300	Green	300 people have attended SDC Career and Jobs Fair Events this year
3.1.2	Support local charities and community groups to support adults with disabilities into work and training	No of people supported into work, training, or volunteering	Community Futures	New to 13/14			Data Missing	This data is awaited from Community Futures
3.1.3	Provide volunteering opportunities in Sevenoaks	Number of Volunteers living in the Sevenoaks District Registered	VAWK	280	600	297	Yellow	These targets have been affected by KCC Libraries restructuring their volunteers on offer. The previous year was also inflated by the volunteers at the 2012 Olympic and Paralympic Games
3.1.3		Number of Volunteer Opportunities living in the Sevenoaks District	VAWK	80	327	303	Yellow	
3.1.3		Number of Volunteers at the Stag Theatre	Stag Theatre	184	184		Data Missing	This information is awaited from the Stag Theatre
3.1.3		Number of Volunteers at Sevenoaks District Libraries	KCC Libraries	3000	3491	3776	Green	The number of Volunteers at KCC Libraries has increased for the second year running, this year exceeding its target by 285
3.1.3		Number of Sevenoaks Area Mind Volunteers	Sevenoaks Area MIND	80	88	111	Green	This target has been met and exceeded by 37.5%

Ref. No.	Target	How is that measured?	Lead	12/13 Base	13/14 Target	13/14 Year Total	13/14 Year End Status	13/14 Year End Narrative
<b>4.1.0 Provide the right support at the right time including financial capacity support and inclusion</b>								
4.1.1	Support people in accessing benefits and in the transition to the universal credit, and provide support and advice for families regarding benefits and employment	No. of Referrals in to the HERO Project	SDC Housing	43	80	82	Green	The HERO Project has seen 82 people this year, providing Housing, Home Energy, Retraining and Financial Advice
4.1.2	Interventions to assist older people to down-size to more affordable and suitable accommodation	No. of Cases handled by the Under Occupation Officer at West Kent Housing	SDC Housing	New for 13/14	30	31	Green	A new Under Occupation Officer has been recruited and will be working on these cases to improve this work in 14/15
4.1.3	Meet the needs of vulnerable and lower income households	Number of Families Accessing the Sevenoaks Food Bank Each Quarter	Sevenoaks Churches Together	New for 13/14	40	40	Green	The Sevenoaks Food Bank has a maximum capacity of 40 families per quarter. Partners on the Health Action Team have offered support and resources if the Food Bank would like to expand. This target will be expanded in 14/15 to include the Swanley Food Bank that has just opened.
<b>4.2.0 Meet the housing needs of people living in the District include affordable and appropriate housing</b>								
4.2.1	Carry out an Older Persons Housing Needs Assessment to better understand the needs of older people	No. of people consulted about the upcoming Strategic Housing Market Assessment (SHMA)	SDC Housing	New for 13/14	To be agreed	0	Green	The Strategic Housing Market Assessment is expected to begin December 14 and be finished March 15, consultations will begin nearer to this date.
4.2.2	Provide affordable housing to meet identified needs of vulnerable groups	No. of Affordable Units Delivered	SDC Housing	40	41	60	Green	Of the Affordable Units delivered 2 were wheelchair standard and 30 were to Lifetime Home Standard

Ref. No.	Target	How is that measured?	Lead	12/13 Base	13/14 Target	13/14 Year Total	13/14 Year End Status	13/14 Year End Narrative
4.2.3	Work with developers, landlords and owner occupiers to provide appropriate housing suitable for all demographics	No. of Disabled Facilities Grants (DFG) completed	SDC Housing	New for 13/14	New for 13/14	24	Green	The Housing Team at SDC have delivered 24 Disabled Facilities Grant in 13/14
<b>5.1.0 Reduce Fuel Poverty by supporting development of warm homes</b>								
5.1.1	Encourage vulnerable residents to participate in energy efficiency initiatives	No. of Energy Saving Packs Distributed	SDC Housing	New for 13/14	New for 13/14	500	Green	500 Energy Saving Packs have been distributed in 13/14
5.1.2	Ensure planning applications adhere to all government legislations	No. of Energy Efficiency Retrofits carried out	SDC Planning	New for 13/14	New for 13/14	69	Green	The Housing Team at SDC continue to deliver retrofits through the Kent and Medway Green Partnership Deal, and have been successful in a joint bid with Dartford Borough Council to deliver Green Deal incentives in parts of the District.
<b>6.1.0 Improve access to screening</b>								
6.1.1	Improve early diagnosis of dementia and provide services and activities to support sufferers and carers	Number of Health Checks Undertaken by SDC Health Team	SDC Health Team	97	200	217	Green	The SDC Healthy Living Team have achieved their target for the second year running, and as a result have had their contract extended into 14/15
6.1.2	Promote sensible drinking and ensure treatment and support services are accessible for all	Number of AUDIT-C's completed	SDC Health Team	173	330	359	Green	These assessments are carried out as part of the Health Check System and the Why Weight and Get Sorted Programme.
6.1.2		Number of AUDIT-C's that were follow ups	SDC Health Team	220	150	151	Green	
6.1.3	Increase access to sexual health and Chlamydia services for young people	No. of Pharmacies offering sexual health services	Teenage Pregnancy Local Implementation Group	10	10	10	Green	10 Pharmacies are offering Chlamydia screening services for young people. Training has been delivered to pharmacists and their staff by Kent Community Health Trust to continue to refresh the knowledge of sexual health services for young people.

Ref. No.	Target	How is that measured?	Lead	12/13 Base	13/14 Target	13/14 Year Total	13/14 Year End Status	13/14 Year End Narrative
<b>6.2.0 Reduce the gap in health inequalities across the social gradient</b>								
6.2.1	Reduce the prevalence of smoking, particularly in areas of deprivation	No. of referred people setting a 4 week quit date	KCHT Stop Smoking Team	1500	755	<b>453</b>	<b>Yellow</b>	The Quarter 4 figures are currently being calculated by the KCHT Stop Smoking Team and will be available in Q1 14/15. The number of Stop Smoking Service Referrals are normally low for this District, and that has been reflected in the reduction in target from 12/13.
6.2.1		No. of smokers who become 4 week quitters	KCHT Stop Smoking Team	Not Set at County Level	248	<b>215</b>	<b>Green</b>	The Quarter 4 figures are currently being calculated by the KCHT Stop Smoking Team and will be available in Q1 14/15. This target is Green because excellent progress has been made so far, and it is expected to fully achieve the 248 people required.
6.2.2	Reduce the prevalence of Type 2 diabetes through early detection and prevention	No. of People attending Why Weight and Get Sorted	SDC Health Team	1752	1100	<b>1160</b>	<b>Green</b>	The SDC Healthy Living Team have achieved this target for the fourth year running, and now has over a thousand people registered on the programme
6.2.3	Deliver activities to promote the benefits of increased physical activity and reduce obesity	No. of people attending SDC Health Walks	SDC Health Team	5000	4120	<b>5913</b>	<b>Green</b>	The number of attendances on SDC Health Walks exceeded the target of 4120 by 1793. The Hartley health Walk also celebrated its five year anniversary
6.2.3		Usage figures for Sencio Centres/Facilities	Sencio	912540	919290	<b>988625</b>	<b>Green</b>	This information is gathered as part of the contract with Sencio
6.2.3		No. of Attendances at KAES Exercise Classes (All ages)	Kent Adult Education	320	334	<b>545</b>	<b>Green</b>	The number of people accessing Kent Adult Education exercise classes their target of 334 by 211 or 63%
6.2.4	Deliver fitness inclusive and disability fitness	No. attending Sencio Disability Fitness sessions	Sencio	100	129	<b>294</b>	<b>Green</b>	This information is gathered as part of the contract with Sencio
6.2.4		No. attending dance and exercise classes at Mencap Hall	Mencap	15	11	<b>16</b>	<b>Green</b>	This project for 6 weeks in the summer for people with learning difficulties

Ref. No.	Target	How is that measured?	Lead	12/13 Base	13/14 Target	13/14 Year Total	13/14 Year End Status	13/14 Year End Narrative
6.2.4		No. attending MIND fitness activities including Gardening Project	Sevenoaks Area MIND	800	1000	1039	Green	Information for Quarter 4 is still awaited, although the target has already been achieved by Quarter 3.
<b>6.3.0 Provide support for people with mental illness and raise awareness of mental health issues</b>								
6.3.1	Support vulnerable people to manage long-term mental health conditions	No. attending Dementia cafes and other Dementia programmes	Alzheimer and Dementia Services, Alzheimer's Awareness	600	600		Data Missing	This information is currently awaited.
6.3.2	Raise awareness of mental health issues and signpost into relevant services	Attendances at Mental Health Awareness Workshops	Sevenoaks Area Mind	150	200	240	Green	These figures are collected from workshops and events run by Sevenoaks Area Mind
6.3.2		No. of Attendances at Up and Running	SDC Health Team	90	80	81	Green	The Up and Running Programme has had a good year, the highlight of which was a story on the front page of the Independent's website. Recruitment has proved difficult in spite of this.
6.3.2		No. attending MENCAP drama group	Mencap	15	11	13	Green	This project is for young people with learning difficulties

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**Health Liaison Board Work Plan 2014/15**

July 2014	September 2014	December 2014	February 2015
<p><b>Theme:</b> Enable all children, young people and adults to maximise their capabilities and have control over their lives</p> <p>Progress report on Troubled families</p> <p>Mind the gap monitoring.</p>	<p>Older people action group – priorities</p> <p>Falls prevention</p> <p>Specialist support for alcohol and drug misuse</p> <p>Annual Report 2013/14</p> <p>Obesity</p>	<p>Support older people, to keep them safe, and independent living</p>	

**Possible future reports:**

- A future report on Autism and Asperger Syndrome once guidance from the Clinical Commissioning Groups are available.

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